



Westlake Village Junior Women's Club
P.O. Box 4412
Thousand Oaks, CA 91356
www.westlakejuniors.org

**Questionnaire For Charities Seeking Funding from
The Westlake Village Junior Women's Club**

Date submitted: _____

Name of organization: _____

Submitting representative: _____

Operating since (year): _____

501(c) (3) status (non-profit)? Yes _____ No _____

Taxpayer ID: _____

Please contact WVJCW disbursement representatives if you have any questions:
Marlene Schwartz 818-632-6827 Roselle Wolfe (818) 621-0551

1. What type of services does your organization provide to the community?

2. Who are the people you serve (ages, genders, etc.)?

3. How does your organization directly serve the Conejo Valley?



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4. What is your geographic reach? We want to know what communities your organization serves, directly and indirectly. _____

5. What is the approximate total number of individuals served by your organization each year? _____
5a. What % are residents of the Conejo Valley? _____

6. What are your organization's major sources of income/funding? Please list private and public sources. _____

7. How much does your organization rely on donations from groups such as ours for your funding? _____

8. What are your annual operating expenses? _____
8a. List your major expenditures. _____

9. Are you operating within your budget? _____

10. What percentage of your expenses is allocated for administration and overhead? (WVJWC may request copies of past tax filings and paid administrative salaries)



11. How much is your organization requesting? \$ _____

12. How would the monies be allocated if WVJWC decides to donate to your organization? _____

13. What additional information about your organization would you like to share with us? (attach information if necessary)

14. Would you be interested in sending a representative of your organization to speak at WVJWC general meeting? If so, please provide contact information.

Representative name: _____
phone: _____ email: _____

<p>For office use only</p> <p>New to WVJWC? Yes _____ Returning _____</p> <p>Date/amount of last grant: _____</p> <p>Request reviewed : _____</p> <p>Recommended to general membership? Yes _____ No _____ Hold _____</p> <p>Amount Granted: \$ _____ Check #: _____</p>
